



PROGRAM LEAD-RESILIENT COMMUNITIES

Minderoo Foundation is a modern philanthropic organisation. We take on tough, persistent issues with the potential to drive massive change. We incubate ideas and accelerate impact. We push the limits of what is believed possible. Minderoo Foundation is independent, forward thinking and seeks effective, scalable solutions. We are proudly Australian, and one of Asia's largest philanthropies, with AUD \$2 billion committed to a range of global initiatives. Our team comprises over 100 employees across seven locations.

Resilient Communities Mission

What if every community in our country had the skills and resources to cope with fire and flood disasters?

By 2025 the Resilient Communities Mission aims to lift Australia's 50 most vulnerable communities to be on par with the 50 most resilient by empowering them with the skills and resources needed to mitigate fire and flood disaster risk and bounce back stronger.

About the role

Based in Sydney or Perth, the Program Lead will have overall responsibility for the successful initiation, strategic planning, execution, and ongoing monitoring of a portfolio of projects across the Resilient Communities Mission.

Your responsibilities will include:

- Develop and manage detailed project plans with an aim to deliver on the 2025 goal of the Mission.
- Lead definition of project scope and objectives.
- Develop key deliverables for contracting with external parties.
- Manage project progress in alignment with larger program objectives and interdependencies.
- Create and maintain comprehensive ongoing milestone delivery documentation.
- Optimise, adapt, and improve processes where necessary.
- Establish and maintain relationships associated with project delivery.
- Perform other related duties as needed.

About you

You will have extensive experience in project management in a senior management position especially in large scale community focused programs. You will have exceptional organizational skills, attention to detail and ability to multitask.

You will have the ability to take ecosystem view and leverage data for evidence-based planning and decision making along with excellent client-facing and internal communication skills.



Of vital importance is that you will be a solutions-oriented and self-motivated individual who will possess an abundance of positivity, initiative, and a passion for embracing our philosophy and living our values.

Next Steps

Please attach your resume and a short paragraph highlighting your relevant expertise.

Please Note: Applications will close on 7/3/2021

Minderoo Foundation embraces Equal Opportunity and promotes diversity. We actively encourage Aboriginal & Torres Strait Islanders, people of all backgrounds, ages, sexual orientation, and those with Disability to apply.