# Fire & Flood Resilience Initiative: Missions

# Mission Project Proposal

# [Resilient Communities | Healthy Landscapes |Fire Shield]:

# [Collaborator Name]

**About the Proposal Guidelines**

Minderoo Foundation is a modern philanthropic organisation that takes on tough, persistent issues with the potential to drive massive change. Partnerships are critical to our each of our missions. We seek to work with likeminded organisations that align with our 10 values. These guidelines are intended to support the development of proposals for support by Minderoo Foundation. We invite our partners to respond to these guidelines in their preferred format. The proposal provides the partner and Minderoo Foundation with a documented understanding of the intended partnership and how we will determine what success looks like.

**Organisational Alignment**

|  |  |
| --- | --- |
| Values  What are your guiding values? Describe. The [Minderoo Foundation Is guided by 10 values](https://www.minderoo.org/about/) that Inform everything we do. How do these values resonate with you? Describe. | Compliance  Will the activities proposed to be funded by the Minderoo Foundation meet the charitable purposes as set out in the Minderoo Foundation Trust Deed? Describe. |
| Context  What issue or problem is the proposed partnership seeking to address? Provide evidence (quantitative and qualitative). Describe why the Partner and Minderoo Foundation are in the best position to tackle this problem? | Response  Describe what the proposed partnership will contribute in response to the context.   * Consider key activities, deliverables, and other outputs or end results that are planned. * What is the exit strategy? Consider the forward funding for the project as well as the end date of the project or intervention. |
| Beneficiaries  Who are the direct and indirect beneficiaries of the partnership?   * Describe the demographics of the beneficiaries * Provide the number of beneficiaries to be reached | Collaboration  Have other collaborators been approached? Describe.   * Has public/government funding or endorsement been sought? * Are there are other co-funders?   Are there opportunities for collaboration between the partner and other Minderoo Foundation partners? Or with other Minderoo Foundation initiatives? |

**Collaborator: [name]**

**Collaborator Project Leader:**

**[name]**

**[email]**

**[phone]**

**Project Start Date:**

**Project End Date:**

[end date should capture final report period / handover and post project review]

**Project Context & Background:**

[provide brief background and project in relation to Minderoo Foundation Fire & Flood Resilience Initiative Missions: Fire Shied, Resilient Communities, Resilient Landscapes]

**Project Aim:**

[One paragraph – please provide a version that is suitable to go up on the external webpage]

**Deliverables / Output:**

[Describe in layman’s terms the key project deliverable/s and who will benefit from it].

**Out of scope:**

Make explicit what is out of scope

**Activities and Timelines:**

[what top-line activities will be undertaken to achieve outcome / deliverable/s and the timeline associated with these]

**Success criteria:**

[The project’s success can be measured by whether any of the following come true (at the completion of the project and post-project as long as a date is provided)]

**Risks:**

**[What** questions still need to be answered, what risks exist and what is our mitigation strategy?

**Risk:** We implement something that is not useful to our users due to not fully understanding their problems.

**Mitigation Strategy:** Do as much user research as we can up-front. Ask for example test data so that we can confirm our understanding of the goals. Meet with the client regularly to demonstrate progress and get feedback.

Consider:

* Any regulatory approvals that may be required.
* Funding profile and security.
* Insurance requirements.
* Buy-in from the community.

**Milestones:**

[milestones are check points that reflect a completion of work as a stage gate to move onto the next stage and related to specific project outcomes – there may be a periodic reporting requirement during the duration of this project]

NOTE: The Minderoo Foundation requires quarterly narrative and annual financial reporting. Consider whether this frequency is appropriate for the partnership and what effective reporting would compromise for both parties.

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Lead** | **Due** | **Payment % on completion of milestone** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

*Milestones may be subject to change as work progresses.*

**Budget:**

## [full budget including GST]

* Please identify whether the funding requested from the Minderoo Foundation is for the entire project budget or a portion of it.
* Please provide a budget breakdown detailing how the requested funds will be applied. Ensure costs such as staff, overheads, travel, reporting are identifiable.
* Describe how the budget demonstrates frugality.

**Co-contribution:**

## [list any other contributing parties and amounts]

**Stakeholders:**

## [list any other stakeholders]

**IP and Data Arrangements:**

## [NOTE: any Data that is derived in connection with the with the project associated with Minderoo Foundation WDRP we request be shared with Minderoo Foundation and that the WDPR has a right to access that Data.]

**Technology Readiness Level (TRL) (\*if applicable only):**

## [please classify the TRL level you associate with this project proposal]

|  |  |
| --- | --- |
| **Feasibility & TRL:**  **Extent to which the proposed innovation will be developed, adopted and integrated into planned systems, from a technology perspective. Considerations will include the current technology readiness level (TRL) of the proposed innovation, freedom to operate with respect to intellectual property and the technical track record. [Please Select below which TRL Level the proposal best aligns to your project]** | |
| ★: TRL 1-4 Early stage research, or Alpha proof of concept, validated in lab. Integration level to existing systems low. |  |
| ★★: TRL 5 Alpha Proof of Concept, Larger scale prototype development and demonstration in environment. Integration level to existing systems low to moderate |  |
| ★★★: TRL6 Technology demonstrated in relevant environment (industrially relevant environment in the case of key enabling technologies). Integration level to existing systems moderate |  |
| ★★★★: TRL7 System prototype demonstration in operational environment. Integration level to existing systems high |  |
| ★★★★★: TRL 8-9 First-of-kind commercial system in operational environment. Integration level to existing systems optimal |  |

**Next steps:**

[What’s next - beyond this project, i.e. longer-term roadmap with the success of this project being a gate to move forward (e.g. the tech will be released in phases to broader user base across government, based on criteria x, y, z – success of this project represents “x”]

**Project Team**

|  |  |
| --- | --- |
| Role | Email |
| Mission Lead | [Koconnor@minderoo.com.au](mailto:Koconnor@minderoo.com.au) |
| Project Management contact |  |
|  |  |
|  |  |
|  |  |
|  |  |

**Collaborator Project Team**

|  |  |
| --- | --- |
| Role | Email |
| Project Leader |  |
|  |  |
|  |  |